

California State University, Stanislaus
University Educational Policies Committee
December 9, 2004

Present: D. Demetrulias, R. Esau, R. Floyd, E. Hall, M. Jaasma, L. Johnson, E. Peterson, J. Rodgers,
K. Schoenly
Excused: J. Brandt
Guests: J. Boffman, L. Renner, D. Silbaugh

- I. **Call to Order.** R. Floyd called the meeting to order at 1:05 p.m.
- II. **Approval of Agenda.** The agenda was approved as distributed.
- III. **Approval of Minutes.** The minutes of November 4, 2004, were approved as distributed.
- IV. **Announcements/Reports.** R. Floyd announced that she received a memorandum from the University Writing Committee, requesting that the UEPC consider entertaining a resolution regarding reaffirmation of the Graduate Writing Assessment Requirement (GWAR). The UWC may be forwarding a resolution for review in the spring.
- V. **Old Business**
 - A. **Resolution for Upgrading Faculty Computers.** Deferred pending response from the Faculty Budget Advisory Committee (FBAC).
 - B. **Student Academic Policies for the Faculty Handbook.** Deferred pending response from Enrollment Services.
 - C. **Recommended Criteria for Scheduling Television Classrooms.** The UEPC received a revised draft Policy for Scheduling Television Classrooms from the Off-Campus/Mediated/Distance Learning Subcommittee (OCMDL), which includes criteria for scheduling television classrooms. Following discussion, the document was referred to J. Boffman and M. Jaasma for final refinement and formatting prior to sending the document to the Academic Senate. Discussion will continue at the next scheduled UEPC meeting.
 - D. **Faculty Intellectual Property Rights Policy for Televised, Online, and Web-Assisted Courses.** P. DeCaro provided the UEPC members with a response to the question, "If a faculty member is given money or reassigned time to develop an online course, does the department retain the rights to use the course after the instructor leaves the University?" The OCMDL contends that the rights to use the course after the faculty member is no longer with the University is a contractual agreement between faculty and administration, for which there are spaces provided on the augmented policy forms. Discussion will continue at the next scheduled UEPC meeting.
- VI. **New Business**
 - A. **Student Petitions Committee – Membership and Charge Clarification.** L. Renner joined the UEPC for a time certain to discuss the current membership and charge of the Student Petitions Committee. The Senate Executive Committee requested the UEPC to review resolution 6/AS/90/EPC (Academic Affairs Committee for Student Petitions), clarify the charge of the committee, review composition of the committee, and determine how the intent of the resolution might best be implemented. Following discussion, R. Floyd will

draft a revised charge and resolution. Discussion will continue at the next scheduled UEPC meeting.

- B. Academic Program Review – Establishing Student Survey Objectives.** Deferred.
- C. International Students Advising Policy.** D. Silbaugh joined the UEPC for a time certain to discuss the current advising procedures for international students. Following discussion, the UEPC will invite M. Gareis and L. Bernardo to the next scheduled UEPC meeting.
- VII. Subcommittee/Committee Reports.** Minutes were received from the Assessment of student Learning Subcommittee (9/13/04, 9/29/04, 10/21/04), the General Education Subcommittee (11/05/04), and the University Writing Committee (11/01/04).
- VIII. Other (information only).** The next UEPC meeting is scheduled for Thursday, January 27, 2005, 1:00-4:00 p.m., in MSR 200.
- IX. Adjournment.** The meeting adjourned at 3:05 p.m.

Respectfully submitted,

Randi Esau
Recording Secretary

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