

Approved

Approved

Approved

**Assessment of Student Learning Subcommittee  
of the University Educational Policies Committee  
December 4, 2002  
Minutes**

Present: A. Cunha, J. Esterly, S. Filling, I. Haapanen, D. Kavasch, D. McFarland, A. Young

- I. **Call to Order.** I. Haapanen called the meeting to order at 12:30 p.m.
- II. **Approval of Agenda.** The agenda was approved as distributed.
- III. **Approval of Minutes.** The minutes were approved as distributed.
- IV. **Announcements/Reports.**
- V. **Old Business.**
  - A. **Faculty Center Associate for the Assessment of Student Learning.** The Senate Executive Committee gave permission to initiate the search for the Faculty Associate for the Assessment of Student Learning. The Committee on Committees will appoint faculty members to serve on the search committee.
    1. **Interview Questions.** Once the final candidates for the Faculty Associate for the Assessment of Student Learning have been identified, the ASL subcommittee desires to participate in the interview process. Draft interview questions will be discussed at the next scheduled meeting.
  - B. **Meeting to Discuss Assessment Definitions and Roles.** A. Young and I. Haapanen informed the committee that there have been several meetings this semester, led by D. Dauwalder, to discuss definitions of assessment and the various people responsible for its practice. During the meetings, the ad hoc group discussed ways in which internal assessments are used in Academic Affairs. The ad hoc group also attempted to define the role of the ASL subcommittee and the role of the Faculty Center Associate for Assessment of Student Learning. A. Young will obtain, and distribute to the committee, information generated at the previous University Strategic Goals and Priorities Committee meeting.
- VI. **New Business.**
  - A. **Student List Committee.** A Cunha reported plans for the Student List Committee. These plans include the following. The Associated Students Incorporated would like the committee to consist of three faculty members and three students from the senate and three faculty at large, for a total of nine members. The purpose of the Student List Committee is to inform students about professors and classes. The information will come from students who have completed the classes. The ASI is hoping to have the list included in the schedule of classes within the next few years.

- B. Defining Assessment of Student Learning.** In an effort to capture the most accurate definition of assessment of student learning, the committee will request that the Faculty Center Associate for the Assessment of Student Learning conduct research on this issue. With definition by example the committee feels that the campus community will be able to better understand what is meant by assessment of student learning.

- VII. Adjournment.** The meeting adjourned at 2:09 p.m.

Respectfully submitted,

Dawn McFarland  
Recording Secretary

:dm  
cc: R. Esau