

**Assessment of Student Learning Subcommittee
of the University Educational Policies Committee
February 19, 2003
Minutes**

Present: A. Cunha, J. Esterly, S. Filling, I. Haapanen, D. McFarland
Excused: D. Kavasch

- I. **Call to Order.** I. Haapanen called the meeting to order at 1:37 p.m.
- II. **Approval of Agenda.** The agenda was approved as distributed.
- III. **Approval of Minutes.** The minutes were approved as distributed.
- IV. **Announcements/Reports.** Armin Shultz is the newly appointed Director of the Faculty Center for Excellence in Teaching and Learning, effective January 2, 2003.
- V. **Old Business.**
 - A. **Faculty Center Associate for the Assessment of Student Learning.** The Faculty Center Associate for the Assessment of Student Learning position announcement is being drafted. Discussion will continue.
 1. **Interview Questions.** I. Haapanen and A. Shultz will meet to review appropriate Faculty Center Associate interview questions.
 - B. **Meeting to Discuss Assessment Definitions and Roles.** Deferred.
 - C. **Student List Committee.** A. Cunha announced that plans for the student list are being reevaluated. The purpose of the Student List Committee is to inform students about professors and classes. The information will come from students who have completed the classes. The Vice President of the Associated Students Incorporated feel the content of the document would be too controversial; in consequence, the ASI is considering other options.

A. Cunha will inform the subcommittee about the progress as soon as details become available.
 - D. **Defining Assessment of Student Learning.** S. Filling will disperse a document that contains previous suggestions of definitions for the assessment of student learning. The subcommittee will devise their own definitions based upon the suggestions. Discussion will continue at the next meeting.
- VI. **New Business.**
 - A. **CSU GE Assessment Conference (deadline February 25, 2003).** I. Haapanen informed the subcommittee about the conference scheduled on March 13 and 14 in Fullerton, CA. I. Haapanen is planning on attending. If funding for one more position is available, she encouraged committee members to participate.

B. Meeting with D. Kavasch and R. Hogan. Deferred.

VII. Adjournment. The meeting adjourned at 2:09 p.m.

Respectfully submitted,

Dawn McFarland
Recording Secretary

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cc: R. Esau