



CALIFORNIA STATE UNIVERSITY, STANISLAUS
FACULTY CENTER FOR EXCELLENCE IN TEACHING AND LEARNING
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Assessment of Student Learning Subcommittee
of the University Educational Policies Committee
“Corrected” MINUTES - October 29, 2003

Present: I. Haapanen, J. Esterly, S. Filling, M. Thompson, A. Schulz (ex officio)
Excused: L. Madrigal (ill) and D. McFarland

- I. **Call to Order.** I. Haapanen called the meeting to order at 10:08 a.m.
- II. **Approval of the Agenda.** The agenda was approved.
- III. **Approval of the Minutes October 14, 2003.** The minutes were approved with adjusted corrections.
- IV. **Announcements/Reports**
 - A. **Overview of the ASL Sub-Committee Report.** The chair reported that she has met with UEPC Chair, Cathy Watkins, accompanied by Armin Schulz, regarding the Annual Report submitted to UEPC. She will be revising the report and bringing it back to committee. Aspects will be re-written and the committee will need to revisit the 2002-05 plan for the committee. The chair expressed her apologies for moving forward with various actions and projects that had not had the complete review and endorsement from the full committee. Committee members accepted her comments and indicated a desire to move forward with the tasks needing our attention. The Chair will bring back the “revised” annual report for committee consideration. *Committee members are asked to re-read the plan for future discussion.*
 - B. **Principles of Assessment.** The ASL Committee reconfirmed its endorsement the principles of assessment and now requests the Speaker of the Senate (Melissa Aronson) schedule it for an Academic Senate agenda as soon as possible. Steve Filling will relay this information to the Speaker. It may first need to go to the UEPC. It is felt that the resolution attached by the UEPC was part of the reason for the Academic Senate not approving the document. The ASL Committee requests that appropriate revisions be made to the “resolution” aspect of the document. The Committee expressed their wish to have the document moved forward in a timely fashion.
 - C. **President’s Assessment Summit:** Armin reported that all plans have been finalized for the arrival of Dr. Barbara Cambridge (AAHE) for the Nov. 4 President’s Assessment Summit. This summit will be sponsored exclusively by the President’s Office. A Planning Committee has worked quickly to get the event planned. Special invitations have been sent to participants in each of the specific “focus” sessions planned for the day. Two plenary (or general) sessions are planned as well as a “wrap-up” session at the end of the day. Armin reported that this summit may be the first of three summits. Arrangements for Spring of 2004 and Fall of 2004 are still pending. He voiced concern regarding the absence of faculty representation on the planning committee.
 - D. **GE Meeting Update:** Steve indicated that he attended a GE Meeting but did not formally present to the group on behalf of ASL. The GE Sub-Committee has indicated an interest in having a joint meeting with the ASL Committee. A brief discussion ensued. We will await more information from them.
- V. **Old Business.**
 - A. **Associate for Assessment of Student Learning.** Armin Schulz indicated that he has had discussions with Dr. Ted Wendt regarding the unfilled position. Some tweaking of the position may be in order to give wider appeal to the position. Armin will be working on drafting some recommended changes to bring to the committee later in the semester (late-November or early December). The position is currently “on hold.” Armin encouraged the committee to share the position with colleagues who might be interested also.
 - B. **Meeting to discuss Assessment Definitions and Roles** – See item D. above. The GE Subcommittee meeting was held on October 28 at 10:00 a.m.
- VI. **New Business.**
 - A. **Faculty Voices Project** – Armin indicated that the celebration of the *Faculty Voices* publication was held Wednesday, October 22 from 4:00 to 6:00 at the Faculty Development Center. Approximately 30 people attended. Members of the committee were given copies of the FACULTY VOICES publication. The celebration was featured as part of the Faculty Lecture Series.
- VII. **Adjournment.** The meeting was adjourned at 11:09 a.m. The next meeting will be held on November 12 from 10:00 to 11:00 in the FDC – Rm. 114

Respectfully submitted,

Armin Schulz, Acting Secretary