



CALIFORNIA STATE UNIVERSITY, STANISLAUS
FACULTY CENTER FOR EXCELLENCE IN TEACHING AND LEARNING
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Assessment of Student Learning Subcommittee
of the University Educational Policies Committee
MINUTES - October 14, 2003

Present: I. Haapanen, J. Esterly, S. Filling, L. Madrigal, M. Thompson, A. Schulz (ex officio)
Excused: D. McFarland

- I. **Call to Order.** I. Haapanen called the meeting to order at 10:06 a.m.
- II. **Approval of the Agenda.** The agenda was approved with the addition of a second item to the New Business portion. Added to the agenda was B. President Assessment Summit (Nov. 4).
- III. **Approval of the Minutes October 1, 2003.** The minutes were approved with adjusted corrections.
- IV. **Announcements/Reports**
 - A. **Overview of the ASL Sub-Committee Report.** The chair reported that she has been unable to find a mutually agreeable meeting time with the UEPC Chair, Cathy Watkins, regarding the Annual Report submitted to UEPC. Therefore the committee is still not aware of what issues may be unresolved. The agenda reflected that the Committee Chair and representatives are to join UEPC for the October 23, 2003 meeting. Members of the committee were encouraged to attend.
 - B. **Principles of Assessment.** After discussion at the last two meetings, the ASL Committee endorses the principles of assessment and will request the Speaker of the Senate (Melissa Aronson) to schedule it for an Academic Senate agenda as soon as possible. Steve Filling will relay this information to the Speaker.
- V. **Old Business.**
 - A. **Associate for Assessment of Student Learning.** Armin Schulz indicated that there were no applicants for the position and that the Faculty Development Committee requested that he (as Director) again advertise the position. It was suggested that he might want to talk with Jim Klein and Marge Jasma for possible faculty members who might have skills related to this position. It was also suggested that the position be advertised at the Nov. 4 President's Assessment Summit. Armin encouraged the committee to share the position with colleagues who might be interested also.
 - B. **Meeting to discuss Assessment Definitions and Roles** – It was reported that the Assessment of GE Subcommittee worked on this document during the summer. Mark and Iris will attend the GE Subcommittee meeting on October 28 at 10:00 a.m. (location was not known.) A suggestion was made to look at the charges of the committee.
- VI. **New Business.**
 - A. **Faculty Voices Project** – Discussion continued about the endorsement and ownership of the Faculty Voices project, supported by this sub-committee during Spring of 2003. It was announced that currently there are no monies designated to conduct a second series of workshops with new faculty members. There is still the question of with whom should this project be “housed” if it were to continue. The committee felt that the Chair needed to determine her level of involvement and her level of ownership. The opinions were expressed that it can't be both a “separate” professor-owned project and a committee-endorsed program. The chair asked for additional time to reflect on the discussion and formulate her decision. On the same topic, Armin indicated that the celebration of the Faculty Voices publication would be held Wednesday, October 22 from 4:00 to 6:00 at the Faculty Development Center. The celebration is featured as part of the Faculty Lecture Series. Participants in the project have been invited to share parts of their story.
 - B. **Items 2 & 3** – No specific action was taken on either of those aspects.
 - C. **President's Assessment Summit** – Armin reported on the progress being made by the planning committee for the November 4 event with Dr. Barbara Cambridge of the AAHE. He indicated his concern that only 2 faculty are represented on the committee. Armin asked the committee what issues or questions they specifically had (as per the request of Dr. Cambridge.) Questions and issues were shared. The final schedule for the day is being finalized and will become public information soon. A “save the date” informational piece has been posted on Facnet.
- VII. **Adjournment.** The meeting was adjourned at 11:09 a.m. The next meeting will be held on October 29 from 10:00 to 11:00 in the FDC – Rm. 114

Respectfully submitted,
Armin Schulz, Acting Secretary

