



CALIFORNIA STATE UNIVERSITY, STANISLAUS  
FACULTY CENTER FOR EXCELLENCE IN TEACHING AND LEARNING  
801 West Monte Vista Avenue • Turlock, California 95382  
(209) 667-3216

Assessment of Student Learning Subcommittee  
of the University Educational Policies Committee  
October 1, 2003

Minutes

Present: I. Haapanen, J. Esterly, S. Filling, L. Madrigal, A. Schulz  
Excused: D. McFarland, M. Thompson

- I. **Call to Order.** I. Haapanen called the meeting to order at 10:18 a.m.
- II. **Approval of the Agenda.** The agenda was approved with the addition of a second item to the New Business portion. Added to the agenda was B. President Assessment Summit (Nov. 4).
- III. **Approval of the Minutes April 16, 2003.** The minutes were approved as submitted. A question was raised about the minutes from the meeting held later in the semester to select the chair for the fall term. Steve Filling indicated that he could generate a set of minutes from that meeting.
- IV. **Announcements/Reports**
  - A. **Overview of the ASL Sub-Committee Report.** It was indicated that the UEPC Chair wishes to have further clarification regarding the Annual Report submitted to UEPC. The Chair will communicate with Cathy Watkins (on behalf of the committee) to determine what aspects of the report need further clarification or additional information. She will report back to the committee any issues or concerns that were raised. Concern also was raised about the chair submitting documents on behalf of the committee that have not had full discussion or endorsement of the committee. This concern was raised in regard to the 2002-2004 Assessment Initiative Plan found in the "Information" part of the binder.
  - B. **Principles of Assessment.** Steve Filling indicated that this document needs to be re-submitted to the Academic Senate again this year. The document is a solid document and no specific revisions are suggested to be made. Some discussion followed on the reasons for why the document may have been blocked.
- V. **Old Business.**
  - A. **Associate for Assessment of Student Learning.** Armin Schulz indicated that the position has again been posted and announced. A filing date of October 15 has been established. In the spring there were no applicants, but three (3) inquiries. Armin encouraged the committee to get the word "out" to any potentially interested people. The interview committee from last year may still be utilized as they did not interview and candidates in the Spring. Armin will check with Diana Bowman for clarification on this matter. Questions were developed with the assistance of Gary Novak in the spring.
  - B. **Meeting to discuss Assessment Definitions and Roles** – Tabled to next meeting
- VI. **New Business.** All items under New Business were tabled to the next meeting because meeting time ran out. Armin requested that future meetings be held at the Faculty Development Center (Rm 114 or 113) as the committee had done in the Spring. Committee members were in agreement with this request.  
Items tabled or deferred were:
  - A. Faculty Development
    1. Faculty Voices
    2. Assessment Workshops
    3. Scholarship/Publication
  - B. President's Assessment Summit – Nov. 4
- VII. **Adjournment.** The meeting was adjourned at 11:05 a.m.

Respectfully submitted,

Armin Schulz,  
Acting Secretary